



Franklin-Hart County Airport Authority
P.O. Box 392
Carnesville, GA 30521
823 Airport Rd.
Canon, GA 30520

Franklin-Hart Airport Authority

Meeting Minutes
March 3, 2022 Called Meeting
2:00 PM
18A FBO

- **2:00 PM Call to Order**
- **Establishment of Quorum**
 - Attendees - Eddie Addison (Chair), Kevin McCraney (Sec/Treas), Mark Brown, Jonathon “Bo” Rowland, Woodson “Woody” McFarlin. Absent – Mike Ward (Vice Chair)
 - Guests – Shane Scoggins (Franklin County Citizen), Cody Dupre (GDOT), Rebecca Collins (Croy)
- **Prayer**-Eddie Addison voiced a prayer.
- **Pledge of Allegiance**
- **Approve Agenda**
 - Woody McFarlin made a motion to approve the agenda, seconded by Bo Rowland. Passed unanimously.
- **Secretary Report**
 - Approve minutes from January 6, 2021 – Mark Brown made a motion to approve, seconded by Bo Rowland, approved unanimously.
- **Treasurer Update**
 - Operating/Fuel account reports from November and December 2021 were shared with the authority. January and February 2022 financials were not available at the time of your meeting.
 - \$22,000 in ARPA funds have been received and deposited in the Operating Account.
 - Eddie Addison noted that Troy Wiley was increasing his lawn maintenance fee by \$25 due to rising costs.
- **Old Business**
 - Airport Mowing, IGA (intergovernmental agreement) with Franklin County – Mike Ward was not available to give us an update on his meeting with the Franklin County employee onsite discussing the mowing. He will update us at the next meeting.

- **New Business**

- CIP (Capital Improvement Plan) discussion with GDOT – Rebecca Collins (Croy Engineering) handed out copies of the current CIP. Plans for the next five years were discussed. Immediate need for runway lighting rehab and new t-hangar construction was discussed. Cody Dupre (GDOT) is going to check and see if BIL (Bipartisan Infrastructure Law) funding can be increased since airplane inventory was corrected. Updated CIP will be sent to the airport authority for approval. **NOTE: Email from Cody Dupre on March 7, 2022, confirmed BIL funding was based off 2019 snapshot of airplane inventory and could not be changed. Funding level will remain the same for the next five years.**
- Fuel Vendor Contract - Proposals from Titan and Perry Brothers were previously sent to the authority members by email and were reviewed at the meeting. The authority agreed proposal from Titan was a better contract for the fuel. Motion to approve contract from Titan by Mark Brown, seconded by Bo Rowland, passed unanimously.
- Executive Session – Motion to enter executive session to discuss real estate by Bo Rowland, seconded by Mark Brown, passed unanimously.
- Resume Regular Session – motion to reenter regular session by Kevin McCraney, seconded by Eddie Addison, passed unanimously at approximately 3:10 PM.
- Action items from Executive Session – Mark Brown made a motion to authorize Eddie Addison and Kevin McCraney to negotiate purchase price for land acquisition with landowner.
- **Adjourn** – Chairman Addison adjourned the meeting at approximately 3:15 PM.

Certificate of Secretary

I certify that I am the duly elected and acting secretary of the Franklin-Hart Airport Authority, 823 Airport Rd., Canon, GA 30520; that these minutes were approved by a majority vote at a meeting consisting of a quorum of the authority members on the date listed below.

Approved Date: April 19, 2022

J. Kevin McCraney
Secretary/Treasurer

Franklin-Hart Airport Authority
Balance Sheet
As of November 30, 2021

Accrual Basis

	Nov 30, 21
ASSETS	
Current Assets	
Checking/Savings	
11102 · Cash-Airport/Fuel Acct	47,729.18
11110 · Cash-Operating Acct	66,452.32
Total Checking/Savings	114,181.50
Accounts Receivable	
11000 · Accounts Receivable	-1,761.00
Total Accounts Receivable	-1,761.00
Other Current Assets	
12720 · Other Receivables	-31,754.70
Total Other Current Assets	-31,754.70
Total Current Assets	80,665.80
Other Assets	
13422 · Opening Entry	-73,392.82
Total Other Assets	-73,392.82
TOTAL ASSETS	7,272.98
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · *Accounts Payable	3,050.29
Total Accounts Payable	3,050.29
Other Current Liabilities	
21905 · Due to Airport	-2,783.95
Total Other Current Liabilities	-2,783.95
Total Current Liabilities	266.34
Total Liabilities	266.34
Equity	
30000 · Fund Balance	-27,716.54
32000 · Retained Earnings	39,127.95
34115 · Income Clearing Acct	-10,834.51
Net Income	6,429.74
Total Equity	7,006.64
TOTAL LIABILITIES & EQUITY	7,272.98

Management Use Only

Franklin-Hart Airport Authority
Profit & Loss by Class
November 2021

Accrual Basis

	Fuel Account	Operating Account	TOTAL
Ordinary Income/Expense			
Income			
38201 · Airport Space Rental	0.00	3,186.00	3,186.00
39215 · Airport Sales of Fuel	8,831.12	0.00	8,831.12
Total Income	8,831.12	3,186.00	12,017.12
Expense			
52220 · Repair & Maint Contracts	5,445.00	-11,464.78	-6,019.78
52221 · Repair/Maint Bld Grounds	585.00	45.00	630.00
52320 · Comm/Telephone	0.00	17.38	17.38
53121 · Water/Sewage	0.00	16.15	16.15
53123 · Electricity	0.00	248.00	248.00
53167 · Other Supplies	0.00	37.38	37.38
58121 · Loan Principal	0.00	1,008.00	1,008.00
67000 · Bank Service Charges	0.00	10.00	10.00
Total Expense	6,030.00	-10,082.87	-4,052.87
Net Ordinary Income	2,801.12	13,268.87	16,069.99
Net Income	2,801.12	13,268.87	16,069.99

Management Use Only

Franklin-Hart Airport Authority
Profit & Loss by Class
July through November 2021

Accrual Basis

	Fuel Account	Operating Account	TOTAL
Ordinary Income/Expense			
Income			
38201 - Airport Space Rental	0.00	17,246.00	17,246.00
39215 - Airport Sales of Fuel	53,802.37	0.00	53,802.37
39220 - Vendor's Compensation	38.82	0.00	38.82
Total Income	53,841.19	17,246.00	71,087.19
Expense			
52120 - Professional & Legal	0.00	390.00	390.00
52220 - Repair & Maint Contracts	17,514.28	-11,084.81	6,429.47
52221 - Repair/Maint Bld Grounds	2,990.00	702.74	3,692.74
52222 - Equipment Repair	0.00	48.23	48.23
52320 - Comm/Telephone	0.00	17.38	17.38
52360 - Dues and Fees	0.00	400.00	400.00
53121 - Water/Sewage	0.00	66.05	66.05
53123 - Electricity	0.00	2,372.00	2,372.00
53125 - Sales Tax Expense	1,294.21	0.00	1,294.21
53167 - Other Supplies	0.00	99.76	99.76
53175 - Fuel Purchases Airport	51,603.05	0.00	51,603.05
58121 - Loan Principal	0.00	5,040.00	5,040.00
67000 - Bank Service Charges	0.00	50.00	50.00
Total Expense	73,401.54	-1,898.65	71,502.89
Net Ordinary Income	-19,560.35	19,144.65	-415.70
Other Income/Expense			
Other Income			
40000 - Hart Co BOC Allotment	0.00	1,750.00	1,750.00
40005 - Franklin Co BOC Allotment	0.00	3,500.00	3,500.00
40010 - GDOT Grant	0.00	1,595.44	1,595.44
Total Other Income	0.00	6,845.44	6,845.44
Net Other Income	0.00	6,845.44	6,845.44
Net Income	-19,560.35	25,990.09	6,429.74

Management Use Only

Franklin-Hart Airport Authority
Reconciliation Summary
11102 · Cash-Airport/Fuel Acct, Period Ending 11/30/2021

	<u>Nov 30, 21</u>
Beginning Balance	33,392.78
Cleared Transactions	
Checks and Payments - 3 Items	-6,030.00
Deposits and Credits - 2 Items	20,366.40
Total Cleared Transactions	<u>14,336.40</u>
Cleared Balance	<u>47,729.18</u>
Register Balance as of 11/30/2021	47,729.18
Ending Balance	47,729.18

Franklin-Hart Airport Authority
Reconciliation Summary
 11110 · Cash-Operating Acct, Period Ending 11/30/2021

	Nov 30, 21
Beginning Balance	65,206.73
Cleared Transactions	
Checks and Payments - 11 items	-14,377.69
Deposits and Credits - 4 items	15,668.28
Total Cleared Transactions	1,290.59
Cleared Balance	66,497.32
Uncleared Transactions	
Checks and Payments - 1 item	-45.00
Total Uncleared Transactions	-45.00
Register Balance as of 11/30/2021	66,452.32
New Transactions	
Checks and Payments - 11 items	-3,721.81
Deposits and Credits - 6 items	3,450.08
Total New Transactions	-271.73
Ending Balance	66,180.59

Franklin-Hart Airport Authority
Balance Sheet
As of December 31, 2021

Accrual Basis

	Dec 31, 21
ASSETS	
Current Assets	
Checking/Savings	
11102 · Cash-Airport/Fuel Acct	55,552.50
11110 · Cash-Operating Acct	66,651.09
Total Checking/Savings	122,203.59
Accounts Receivable	
11000 · Accounts Receivable	-1,437.44
Total Accounts Receivable	-1,437.44
Other Current Assets	
12720 · Other Receivables	-31,754.70
Total Other Current Assets	-31,754.70
Total Current Assets	89,011.45
Other Assets	
13422 · Opening Entry	-73,392.82
Total Other Assets	-73,392.82
TOTAL ASSETS	15,618.63
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · *Accounts Payable	2,050.29
Total Accounts Payable	2,050.29
Other Current Liabilities	
21905 · Due to Airport	-2,783.95
Total Other Current Liabilities	-2,783.95
Total Current Liabilities	-733.66
Total Liabilities	-733.66
Equity	
30000 · Fund Balance	-27,716.54
32000 · Retained Earnings	39,127.95
34115 · Income Clearing Acct	-10,834.51
Net Income	15,775.39
Total Equity	16,352.29
TOTAL LIABILITIES & EQUITY	15,618.63

Management Use Only

Franklin-Hart Airport Authority
Profit & Loss by Class
December 2021

Accrual Basis

	Fuel Account	Operating Account	TOTAL
Ordinary Income/Expense			
Income			
38201 · Airport Space Rental	0.00	3,226.00	3,226.00
39215 · Airport Sales of Fuel	7,823.32	0.00	7,823.32
Total Income	7,823.32	3,226.00	11,049.32
Expense			
52220 · Repair & Maint Contracts	0.00	70.50	70.50
52221 · Repair/Maint Bld Grounds	0.00	75.00	75.00
52320 · Comm/Telephone	0.00	197.20	197.20
53121 · Water/Sewage	0.00	10.97	10.97
53123 · Electricity	0.00	278.00	278.00
53167 · Other Supplies	0.00	54.00	54.00
58121 · Loan Principal	0.00	1,008.00	1,008.00
67000 · Bank Service Charges	0.00	10.00	10.00
Total Expense	0.00	1,703.67	1,703.67
Net Ordinary Income	7,823.32	1,522.33	9,345.65
Net Income	7,823.32	1,522.33	9,345.65

Management Use Only

Franklin-Hart Airport Authority
Profit & Loss by Class
July through December 2021

Accrual Basis

	Fuel Account	Operating Account	TOTAL
Ordinary Income/Expense			
Income			
38201 - Airport Space Rental	0.00	20,472.00	20,472.00
39215 - Airport Sales of Fuel	61,625.69	0.00	61,625.69
39220 - Vendor's Compensation	38.82	0.00	38.82
Total Income	61,664.51	20,472.00	82,136.51
Expense			
52120 - Professional & Legal	0.00	390.00	390.00
52220 - Repair & Maint Contracts	17,514.28	-11,014.31	6,499.97
52221 - Repair/Maint Bld Grounds	2,990.00	777.74	3,767.74
52222 - Equipment Repair	0.00	48.23	48.23
52320 - Comm/Telephone	0.00	214.58	214.58
52360 - Dues and Fees	0.00	400.00	400.00
53121 - Water/Sewage	0.00	77.02	77.02
53123 - Electricity	0.00	2,650.00	2,650.00
53125 - Sales Tax Expense	1,294.21	0.00	1,294.21
53167 - Other Supplies	0.00	153.76	153.76
53175 - Fuel Purchases Airport	51,603.05	0.00	51,603.05
58121 - Loan Principal	0.00	6,048.00	6,048.00
67000 - Bank Service Charges	0.00	60.00	60.00
Total Expense	73,401.54	-194.98	73,206.56
Net Ordinary Income	-11,737.03	20,666.98	8,929.95
Other Income/Expense			
Other Income			
40000 - Hart Co BOC Allotment	0.00	1,750.00	1,750.00
40005 - Franklin Co BOC Allotment	0.00	3,500.00	3,500.00
40010 - GDOT Grant	0.00	1,595.44	1,595.44
Total Other Income	0.00	6,845.44	6,845.44
Net Other Income	0.00	6,845.44	6,845.44
Net Income	-11,737.03	27,512.42	15,775.39

Management Use Only

Franklin-Hart Airport Authority
Reconciliation Summary
11102 · Cash-Airport/Fuel Acct, Period Ending 12/31/2021

	<u>Dec 31, 21</u>
Beginning Balance	47,729.18
Cleared Transactions	
Deposits and Credits - 2 items	<u>7,823.32</u>
Total Cleared Transactions	<u>7,823.32</u>
Cleared Balance	<u>55,552.50</u>
Register Balance as of 12/31/2021	55,552.50
Ending Balance	55,552.50

Franklin-Hart Airport Authority
Reconciliation Summary
 11110 - Cash-Operating Acct, Period Ending 12/31/2021

	Dec 31, 21	
Beginning Balance	66,497.32	
Cleared Transactions		
Checks and Payments - 10 items	-2,748.67	
Deposits and Credits - 5 items	2,902.44	
Total Cleared Transactions	153.77	
Cleared Balance	66,651.09	
Register Balance as of 12/31/2021	66,651.09	
New Transactions		
Checks and Payments - 2 items	-1,018.14	
Deposits and Credits - 1 item	547.64	
Total New Transactions	-470.50	
Ending Balance	66,180.59	

**FRANKLIN-HART COUNTY AIRPORT (18A)
CANON, GA
FY2023-2027 CIP**

3/11/2022
5:11 PM

NPE BEGINNING BALANCE (FY2019 - FY2021): \$ 207,229.38

FY	PROGRAM DESCRIPTION	TOTAL COST	FEDERAL COST - TOTAL	FEDERAL COST - Entitlement	FEDERAL COST - BIL	FEDERAL COST - AIP	STATE COST	LOCAL COST
BALANCE OF NPE FUNDS:				\$ 357,229				
2022	1. LAND ACQUISITION - TERMINAL APRON BLANT (056 069) - 4.2 AC.	\$ 51,775	\$ 51,775	\$ -	\$ -	\$ 51,775	\$ -	\$ -
	2. OBSTRUCTION REMOVAL REIMBURSEMENT	\$ 6,000	\$ 5,400	\$ -	\$ -	\$ 5,400	\$ -	\$ 600
	TOTAL, FY 2022	\$ 57,775	\$ 57,175	\$ -	\$ -	\$ 57,175	\$ -	\$ 600
BALANCE OF NPE and BIL FUNDS:				\$ 507,229	\$ 110,000			
2023	1. DESIGN & CONSTRUCTION 10-UNIT T-HANGAR BUILDING & APRON EXTENSION	\$ 610,000	\$ 549,000	\$ 88,729	\$ 110,000	\$ 350,271	\$ 30,500	\$ 30,500
	2. ELECTRICAL REHAB CONSTRUCTION	\$ 485,000	\$ 418,500	\$ 418,500	\$ -	\$ -	\$ 23,250	\$ 23,250
	3. NEW LED LIGHTED WINDSOCK AND SEGMENTED CIRCLE DESIGN & CONSTRUCTION	\$ 72,500	\$ 65,250	\$ -	\$ -	\$ 65,250	\$ 3,625	\$ 3,625
	4. TERMINAL SITE AND BUILDING PLAN DESIGN	\$ 75,000	\$ 67,500	\$ -	\$ -	\$ 67,500	\$ 3,750	\$ 3,750
	TOTAL, FY 2023	\$ 1,222,500	\$ 1,100,250	\$ 507,229	\$ 110,000	\$ 483,021	\$ 61,125	\$ 61,125
BALANCE OF NPE and BIL FUNDS:				\$ 150,000	\$ 110,000			
2024	1. DESIGN & ERECT AIRPORT SECURITY FENCING (PHASE I - 7,500 LF), INCLUDING CA/CI SERVICES	\$ 335,000	\$ 301,500	\$ 138,500	\$ -	\$ 163,000	\$ 18,750	\$ 18,750
	2. AIRPORT LAYOUT PLAN UPDATE & DBE UPDATE (FY 2024-2026)	\$ 115,000	\$ 103,500	\$ -	\$ -	\$ 103,500	\$ 5,750	\$ 5,750
	3. DESIGN OVERLAY AND REMARKING FOR RUNWAY AND APRON PAVEMENT	\$ 135,000	\$ 121,500	\$ 11,500	\$ 110,000	\$ -	\$ 6,750	\$ 6,750
	TOTAL, FY 2024	\$ 585,000	\$ 526,500	\$ 150,000	\$ 110,000	\$ 266,500	\$ 29,250	\$ 29,250
BALANCE OF NPE and BIL FUNDS:				\$ 150,000	\$ 110,000			
2025	1. CONSTRUCT OVERLAY AND REMARK RUNWAY AND APRON	\$ 1,000,000	\$ 900,000	\$ 150,000	\$ 110,000	\$ 640,000	\$ 50,000	\$ 50,000
	2. ERECT AIRPORT SECURITY FENCING (PHASE II - 7,500 LF), INCLUDING CA/CI	\$ 300,000	\$ 270,000	\$ -	\$ -	\$ 270,000	\$ 15,000	\$ 15,000
	3. LAND ACQUISITION SERVICES - PHASE 1: SOUTH TERMINAL APRON WILLIAMS (066 025) - 61.28 AC. @ \$350,000	\$ 370,000	\$ 333,000	\$ -	\$ -	\$ 333,000	\$ 18,500	\$ 18,500
	TOTAL, FY 2025	\$ 1,670,000	\$ 1,503,000	\$ 150,000	\$ 110,000	\$ 1,243,000	\$ 83,500	\$ 83,500
BALANCE OF NPE and BIL FUNDS:				\$ 150,000	\$ 110,000			
2026	1. ENVIRONMENTAL ASSESSMENT - SOUTH TERMINAL APRON	\$ 115,000	\$ 103,500	\$ -	\$ -	\$ 103,500	\$ 5,750	\$ 5,750
	2. LAND ACQUISITION - PHASE 2: SOUTH TERMINAL APRON (2 PARCELS - 68.93 AC.) STRICKLAND (056 042) - 25.11 AC @ \$72,000	\$ 112,000	\$ 100,800	\$ -	\$ -	\$ 100,800	\$ 5,600	\$ 5,600
	3. LAND ACQUISITION SERVICES - PHASE 2: SOUTH TERMINAL APRON BASKINS (066 027) - 29.20 AC. @ \$85,000	\$ 25,000	\$ 22,500	\$ -	\$ -	\$ 22,500	\$ 1,250	\$ 1,250
	4. DESIGN SOUTH TERMINAL APRON (400'x200')	\$ 105,000	\$ 94,500	\$ -	\$ 94,500	\$ -	\$ 5,250	\$ 5,250
	TOTAL, FY 2026	\$ 357,000	\$ 321,300	\$ -	\$ 94,500	\$ 226,800	\$ 17,850	\$ 17,850
BALANCE OF NPE and BIL FUNDS:				\$ 300,000	\$ 125,500			
2027	1. CONSTRUCT SOUTH TERMINAL APRON (400'x200')	\$ 400,000	\$ 360,000	\$ 234,500	\$ 125,500	\$ -	\$ 20,000	\$ 20,000
	TOTAL, FY 2027	\$ 400,000	\$ 360,000	\$ 234,500	\$ 125,500	\$ -	\$ 20,000	\$ 20,000
	TOTAL, FY 2023-2027	\$ 4,234,500	\$ 3,811,050	\$ 1,041,729	\$ 550,000	\$ 2,219,321	\$ 211,725	\$ 211,725

Approved by: _____
Eddie Addison, Sr., Chairman
Franklin-Hart County Airport Authority

To be received by 30 November, 2021 at:
Georgia Department of Transportation-Aviation Programs
600 W. Peachtree St NW, 2nd floor
Atlanta, Georgia 30308

